

**A G E N D A**  
**COUNCIL MEETING**

**TOWNSHIP HALL – CROSSHILL**

**January 17, 2012**

**6:45 P.M. – Council Session Opens With Prayer**

Declaration of Interest (if any) in accordance with the Municipal Conflict of Interest Act

- I Minutes of Previous Meeting - Regular Council Meeting of January 3, 2012
- II Receiving Petitions:
- III Delegations:
  - 1) Waterloo Region Crime Prevention Council  
Speakers: Mr. Bryce Balmer, Chair  
Mr. Michael Parkinson, Community Engagement Coordinator  
Regarding: Integrated Drug Strategy
  - 2) Public Participation: Rogers Telecommunications Tower  
Mr. Robert Doerner re: Rogers Telecommunications Tower
- IV Committee of the Whole:
  - (1) Planning & Development
  - (2) Road & Bridge; Property & Fire
  - (3) Administration/Finances
  - (4) Recreation
  - (5) Personnel
- V Accounts - *not available until after the completion of 2011 Year End*  
Financial Statement - *not available until after the completion of 2011 Year End*
- VI Unfinished Business: Strategic Plan – November 2011 – in progress  
Fence Permit – December 5, 2011 – being reviewed by Staff
- VII New Business:
- VIII Other Reports:
- IX Caucus: Section 239(2)(b) of the Municipal Act
- X Read By-Laws First and Second Times:
  - 4/2012 –By-law to Authorize the Borrowing of Money to Meet Current Expenditures of the Council of the Township of Wellesley
  - 5/2012 - Confirming
- XI Pass First and Second Readings:
  - 4 /2012 and 5/2012

XII Read By-Laws Third Time, Pass, Sign and Seal:  
4/2012 and 5/2012

XIII	Next Meetings: Regular Committee Meeting	January 31, 2012	6:45pm
	Regular Council Meeting	February 6, 2012	6:45pm
	Regular Council Meeting	February 21, 2012	6:45pm

XIV Motion to Adjourn

**TOWNSHIP OF WELLESLEY**

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January 3, 2012

**COUNCIL MEETING MINUTES**

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Present: Mayor, Ross Kelterborn,  
Council – Shelley Wagner, Jim Olender, Herb Neher, Paul Hergott  
Staff - Susan Duke, Executive Director Corporate/Clerk  
- Will McLaughlin, Executive Director Operations  
- Kevin Beggs, General Manager of Community Services

The regular meeting of the Township of Wellesley was held at the Council Chambers in Crosshill at 6:45 P.M. on January 3, 2012 with all members in attendance. The Council meeting opened with Susan Duke leading in prayer and Mayor Kelterborn was in the chair.

**Minutes of the Previous Meeting:**

1 Moved by: Paul Hergott – Seconded by: Jim Olender  
That the minutes of the Regular Council Meeting of December 20, 2011 at the Crosshill Council Chambers be adopted as presented. Carried

Mayor Kelterborn questioned the water rates – information on Wellesley to be obtained from the Region of Waterloo.

**Petitions:** None

**Delegations:** None

**Committee of the Whole:**

A Moved by: Shelley Wagner – Seconded by: Herb Neher  
That the Council rise and go into a Committee of the Whole to receive reports and recommendations. Carried

**Planning & Development:**

Chairperson: Jim Olender

P. & D. 1/12 – Certificate of Occupancy – For information  
CO-87/11 re: Enos M. Bowman, 7180 Line 86, RR#3 Wallenstein  
CO-88/11 re: Levi M. Bauman, 3909 Boomer Line, RR#1 St. Clements

P. & D. 2/12 – GRCA Application for Permission No. 613/11 re: 2879 Herrgott Road,  
St. Clements – For information

**COUNCIL MEETING MINUTES**

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P. & D. 3/12 – Resolution from the Municipality of Clarington re: Request for Provincial Regulations Regarding Commercial Fill Operations File No. E05.GE

- 2 Moved by: Herb Neher - Seconded by: Paul Hergott  
That the Council of the Township of Wellesley support the resolution brought forth by the Municipality of Clarington regarding the request for Provincial regulations involving commercial fill operations as detailed in File No. P. & D. 3/12. Carried

Council discussion ensued.

P. & D. 4/12 – 1104 Molesworth Street, Wellesley – Surplus Lands Request – Deferred from December 5<sup>th</sup>, 2011 Council Meeting – Motion Lost

Council discussion ensued.

**Road & Bridge; Property & Fire:**

Chairperson: Paul Hergott

R. & B.; P. & F. 1/12 – Lot Grading Releases – For information

R. & B.; P. & F. 2/12 – Water Objectives for the Grand River Water Management Plan – For information

**Administration/Finance:**

Chairperson: Ross Kelterborn

Admin./Finance 1/12 – Passage of Bill C-13 makes the Federal Gas Tax Fund Permanent – For information

Admin./Finance 2/12 – Union Gas re: EB-2011-0210 – Union Gas Limited – 2013 Rebasing Application – For information

Admin./Finance 3/12 – Region of Waterloo – Council Info – For information

Admin./Finance 4/12 – Region of Waterloo re: Shark Fin Products

- 3 Moved by: Jim Olender - Seconded by: Shelley Wagner  
That the Council of the Township of Wellesley support the resolution brought forth by the Region of Waterloo regarding Shark Fin Products as detailed in File No. Admin./Finance 4/12. Carried



**COUNCIL MEETING MINUTES**

- Admin./Finance 5/12 -Waterloo Region Tourism Marketing Corporation Evaluation
- 4 Moved by: Jim Olender - Seconded by: Paul Hergott  
That the Council of the Township of Wellesley continue to provide funding and support for the continuation of the Waterloo Region Tourism Marketing Corporation and that another evaluation of the organization be completed in 2015; and further that the funding contributed be in the amount of \$5,000.00 annually. Carried

Councillor Neher questioned if there is any way to determine the value for this venture for Wellesley Township? Council requested a member of the Waterloo Region Tourism Marketing Corporation be invited to speak to the Council at a future meeting.

- Admin./Finance 6/12 – Interim Tax Billing
- 5 Moved by: Paul Hergott - Seconded by: Herb Neher  
That the Council of the Township of Wellesley approve an Interim Property Tax Billing of 50% of 2011 Property Taxes, payable in two installments; March 7 and May 2, 2012. Carried

- Admin./Finance 7/12 – Quit Claim Deed, Part 6, 58R-2511, Gunn Street (closed),  
Crosshill
- 6 Moved by: Shelley Wagner - Seconded by: Jim Olender  
That the Council of the Township of Wellesley authorize the Mayor and Clerk to sign a Quit Claim Deed for Part 6, 58R-2511, formerly part of Gunn Street , Crosshill, Township of Wellesley West Section. Carried

- Admin./Finance 8/12 – Resolution from the Municipality of Clarington re: Special  
Provincial Funding to Cover Municipal Deficits File No.  
F11.GE
- 7 Moved by: Herb Neher - Seconded by: Jim Olender  
That the Council for the Township of Wellesley support the resolution brought forth by the Municipality of Clarington regarding special Provincial funding to cover Municipal deficits as detailed in File No. Admin./Finance 8/12. Carried

**Recreation:** No report  
Chairperson: Shelley Wagner

**Personnel:** See Caucus below  
Chairperson: Herb Neher

- B Moved by: Shelley Wagner - Seconded by: Paul Hergott  
That the Committee of the Whole rise and Council resume and report. Carried
- C Moved by: Shelley Wagner - Seconded by: Jim olender  
That the report of the Committee of the Whole be adopted as set forth in the motions and actions detailed above. Carried

**COUNCIL MEETING MINUTES**

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**Accounts:** None

**Unfinished Business:** Strategic Plan – in progress – November 2011  
Fence Permit – December 5, 2011 – being reviewed by staff

**New Business:** None

**Caucus:**

8 Moved by: Herb Neher – Seconded by: Paul Hergott  
That this portion of the meeting be closed to the public in order to consider the following:  
X Section 239(2)(b) of the Municipal act – personal matters about an identifiable individual, including municipal or local board employees. Carried

9 Moved by: Paul Hergott – Seconded by: Shelley Wagner  
That the Council meeting resume and report. Carried

Personnel 1/12 – Section 239(2)(b) of the Municipal Act - personal matters about an identifiable individual, including municipal or local board employees  
– For information

Council requested this report be put on the Road & Bridge; Property & Fire agenda for information in the future when issues of liability or pending litigation are not involved.

**By-Laws:**

D Moved by: Herb Neher - Seconded by: Shelley Wagner  
By-Law Nos.  
1/2012 – A By-law to Amend By-law Number 28/2006, Being a Zoning By-law (Nijp)  
2/2012 – By-law to Provide for an Interim Tax levy and to Provide for the Payment of Taxes and to Provide for the Penalty and Interest of 1 ¼ percent  
3/2012 - Confirming be read a first and second time. Carried

E Moved by: Jim Olender - Seconded by: Paul Hergott  
That By-Law No. 1/2012; 2/2012 and 3/2012 pass first and second readings. Carried

F Moved by: Shelley Wagner - Seconded by: Herb Neher  
That By-Law No. 1/2012; 2/2012 and 3/2012 be read a third time and passed and the Mayor and Clerk be authorized to sign and seal the By-Laws under the Corporate Seal.  
Carried

**COUNCIL MEETING MINUTES**

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**Other Reports:**

<b><u>Next Meetings:</u></b> Regular Council Meeting	January 17, 2012	6:45pm
Regular Committee Meeting	January 31, 2012	6:45pm
Regular Council Meeting	February 6, 2012	6:45pm

10 On a motion by Paul Hergott, the Council meeting does now adjourn. Carried

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Executive Director Corporate/Clerk – Susan Duke

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Mayor – Ross Kelterborn

### BUILDING PERMIT SUMMARY for December, 2011

PERMIT NO.	ADDRESS	DESCRIPTION	VALUE \$	AMOUNT \$	REGIONAL DEVELOPMENT CHARGES	SCHOOL BOARD CHARGES	PD. DEPOSIT
2011-348	Voisin Court	Overpayment	\$ -	\$ -	\$ -	\$ -	\$ 500.00
2011-350	Welwood Ave	Change Duplex into Triplex	\$ 10,000.00	\$ 1,033.60	\$ -	\$ -	\$ -
2010-048	Buehler Line	Retaining Wall	\$ 1,000.00	\$ 275.00	\$ -	\$ -	\$ -
2011-355	Lobsinger Line	Deck	\$ 1,100.00	\$ 100.00	\$ -	\$ -	\$ -
2011-356	Lobsinger Line	Deck	\$ 1,000.00	\$ 100.00	\$ -	\$ -	\$ -
2011-354	Lobsinger Line	Demo Shed	\$ -	\$ 100.00	\$ -	\$ -	\$ -
2011-342	Nafziger Road	Interior Renos	\$ -	\$ 1,386.70	\$ -	\$ -	\$ -
2011-351	Lobsinger Line	Replace Stairs	\$ 5,000.00	\$ 100.00	\$ -	\$ -	\$ -
2011-360	Molesworth	New House	\$ -	\$ 100.00	\$ -	\$ -	\$ -
2011-352	Chalmer Forrest	Calf Barn Addition	\$ 100,000.00	\$ 996.00	\$ -	\$ -	\$ -
2011-348	Voisin Court	New House	\$ 260,000.00	\$ 2,136.40	\$ 12,049.00	\$ 1,691.00	\$ -
2011-362	Village Place	Interior Renovations	\$ 35,000.00	\$ 108.00	\$ -	\$ -	\$ -
2011-349	Lawrence Street	Install ceiling to insulation building	\$ 10,000.00	\$ 768.00	\$ -	\$ -	\$ -
2011-320	Lobsinger Line	Addition and Renovations	\$ 55,000.00	\$ 1,013.94	\$ 3,038.87	\$ 503.07	\$ -
2011-343	Herrgott Road	Garage	\$ -	\$ 0.25	\$ -	\$ -	\$ -
2011-365	Nafziger Road	Create Duplex from Existing Building	\$ -	\$ 100.00	\$ -	\$ -	\$ -
2011-363	Molesworth	New House	\$ 350,000.00	\$ 2,595.60	\$ -	\$ -	\$ -
		<b>TOTAL 13</b>	<b>\$ 828,100.00</b>	<b>\$ 10,913.49</b>	<b>\$ 15,087.87</b>	<b>\$ 2,194.07</b>	<b>\$ 500.00</b>
<b>PLUMBING PERMIT</b>							
PERMIT NO.	STREET NAME						
2011-350	Welwood Ave			\$ 99.00			
2011-348	Voisin Court			\$ 237.00			
2011-343	Herrgott Road			\$ 51.50			
2011-363	Molesworth Street			\$ 177.25			
				<b>\$ 564.75</b>			
<b>LOT LEVIES &amp; TOWNSHIP DEVELOPMENT CHARGES</b>							
PERMIT NO.	STREET NAME	LOT					
2011-348	Voisin Court	11		\$ 1,295.93			
				<b>\$ 1,295.93</b>			
<b>LOT GRADING DEPOSITS</b>							
	STREET NAME	LOT					
	Voisin Court	11		\$ 1,250.00			
				<b>\$ -</b>			
				<b>\$ 1,250.00</b>			

<b>FINAL INSPECTIONS</b>						
STREET NAME	LOT		PLAN			
Voisin Court	11		58M405		\$ 600.00	
Total					\$ -	
					\$ 600.00	
<b>ROAD DAMAGE DEPOSITS</b>						
STREET NAME	LOT		PLAN			
Voisin Court	11		58M405		\$ 1,250.00	
Total					\$ -	
					\$ 1,250.00	
<b>SERVICE CONNECTION FEE</b>						
Voisin Court	11		58M405		\$ 40.00	
Total					\$ -	
					\$ 40.00	
<b>WATER METERS</b>						
Voisin Court	11		58M405		\$ 100.00	
Total					\$ -	
					\$ 100.00	
<b>H.S.T.</b>						
Voisin Court	11		58M405		\$ 13.00	
Total					\$ -	
					\$ 13.00	
<b>DEMOLITION DEPOSITS</b>						
<b>ZONING CERTIFICATES</b>						
<b>C. O. CERTIFICATES</b>						
<b>MISC -</b>						
			Municipal Sign	0	\$ -	
			Municipal Post	0	\$ -	
			HST		\$ -	
					\$ -	
<b>SEPTIC SYSTEMS</b>						
			2 Permits	\$	1,000.00	

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**THE CORPORATION OF THE  
TOWNSHIP OF WELLESLEY**

**BY-LAW NUMBER 4/2012**

**A BY-LAW AUTHORIZING THE BORROWING OF MONEY TO MEET  
CURRENT EXPENDITURES OF THE COUNCIL OF  
THE TOWNSHIP OF WELLESLEY (The "Municipality")**

- A **WHEREAS** in accordance with subsection 407(1) of the Ontario Municipal Act, 2001, as amended (the "Act"), The Council of the Corporation of the Township of Wellesley (the Municipality), may deem it necessary, from time to time, to borrow the amount of **\$2,000,000.00** to meet, until taxes are collected, the current expenditures of the municipality for the year 2012.
- B **AND WHEREAS** in accordance to subsection 407(2) of the Act, the total amount borrowed pursuant to this by-law, together with the total of any similar borrowings is not to exceed the limits set forth in that subsection.
- C **AND WHEREAS** the total amount previously borrowed by the Municipality pursuant to subsection 407(1) of the Act that has not been repaid is "nil";

**NOW THEREFORE**, the Council of the Township of Wellesley hereby enacts as follows:

- 1 **THAT** the Mayor and the Director of Finance are authorized, on behalf of the Municipality, to borrow from time to time, by way of promissory note or bankers' acceptance from CANADIAN IMPERIAL BANK OF COMMERCE ("CIBC"), a sum or sums not exceeding in the aggregate \$2,000,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Subsection 407(1) of the Act and to give on behalf of the Municipality to CIBC, promissory notes or bankers' acceptances, as the case may be, sealed with the Corporate Seal and signed by the Mayor and The Director of Finance for the sums borrowed plus interest at a rate to be agreed upon from to time with CIBC.
- 2 **THAT** all sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed this year and in previous years from CIBC for any or all of the purposes in the Act, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.
- 3 **THAT** the Director of Finance is authorized and directed to apply in payment of all sums borrowed plus interest, all of the monies collected or received on account in respect of taxes levied for the current year and preceding years or from any other sources which may lawfully be applied for this purpose.
- 4 **THAT** the Director of Finance is authorized to furnish to CIBC a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed under Section 407 of the Act that have not been repaid.

Read a first and second time this 17<sup>th</sup> day of **January**, 2012.

\_\_\_\_\_  
Mayor, Ross Kelterborn

\_\_\_\_\_  
Executive Director Corporate/Clerk, Susan Duke

Read a third and final time and passed this 17<sup>th</sup> day of **January**, 2012.

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Mayor, Ross Kelterborn

\_\_\_\_\_  
Executive Director Corporate/Clerk, Susan Duke

I hereby certify that the foregoing is a true and complete copy of the By-Law numbered above of the Municipality in the Province of Ontario, duly passed at a meeting of the Council of the Municipality and that this By-law is in full force and effect.

Witness the corporate seal

\_\_\_\_\_  
CLERK

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**CORPORATION OF THE  
TOWNSHIP OF WELLESLEY**

**BY-LAW NUMBER 5/2012**

**BEING A BY-LAW TO CONFIRM ALL  
ACTIONS AND PROCEEDINGS OF COUNCIL.**

WHEREAS Section 8 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act; and

WHEREAS Subsection 2 of Section 11 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a lower-tier municipality and an upper-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction described in the Table to Subsection 2 subject to certain provisions; and

WHEREAS Section 5 of the Municipal Act, S.O. 2001, c.25 and amendments thereto provides that a municipal power, including a municipality's capacity, rights, powers and privileges under Section 8 shall be exercised by its council and by by-law unless the municipality is specifically authorized to do otherwise; and

WHEREAS the Council of the Corporation of the Township of Wellesley deems it expedient to confirm its actions and proceedings;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLESLEY hereby enacts as follows:

1. That all actions and proceedings of the Council of the Corporation of the Township of Wellesley taken at its meeting held on the 17th day of January, 2012 be confirmed as actions for which the municipality has the capacity, rights, powers and privileges of a natural person.
2. That all actions and proceedings of the Council of the Corporation of the Township of Wellesley taken at its meeting held on the 17th day of January, 2012 be confirmed as being matters within the spheres of jurisdiction described in Subsection 2 of Section 11 of the Municipal Act, S.O. 2001, c.25 and amendments thereto.
3. That all actions and proceedings of the Council of the Corporation of the Township of Wellesley taken at its meeting held on the 17th day of January, 2012 except those taken by by-law and those required by by-law to be done by resolution are hereby sanctioned, ratified and confirmed as though set out within and forming part of this by-law.
4. That this by-law shall come into force and take effect as of the final passing thereof.

Read a first and second time this 17<sup>th</sup> day of January, 2012.

Read a third and final time and passed this 17<sup>th</sup> day of January, 2012.

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Mayor Ross Kelterborn

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Executive Director Corporate/Clerk, Susan Duke